



Headteacher: **Mr J Grant**  
Sackville School, Lewes Road, East Grinstead,  
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[www.sackville.w-sussex.sch.uk](http://www.sackville.w-sussex.sch.uk)



March 2017

Dear Parent/Carer

### **BTEC First Award Business Trip to Drusillas Zoo on Monday 20<sup>th</sup> March 2017**

As part of the BTEC First Award Business course I have organised a trip to Drusillas Zoo. The students will have a tour of the zoo and watch a presentation on the running of the zoo as a business. The tour includes an opportunity to see some of the animals.

This is a fantastic opportunity to develop their understanding of business studies and gain an insight into the operations of a business. They will be able to see the practical elements of running a business.

The maximum number of students Drusillas can accommodate is 40. Therefore, places will be given on a first come, first served basis. On the day of the trip students will be expected to arrive at school in time for morning registration. After registration, students are expected to meet outside the pupils' entrance to the school. They will arrive back at approximately 3.00pm. Students are expected to wear school uniform and should bring a packed lunch or money to purchase snacks after the tour and presentation.

The trip will take place on Monday 20<sup>th</sup> March 2017. You are invited to make a voluntary contribution of £24 which will cover the cost of the visit including transport and other incidental costs. I must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless all parents, who are able, are willing to contribute. This can be paid either via the online payment system or you may send in a cheque made payable to Sackville School for £24. Please do not send in cash. Please complete the attached reply slip and return it by 15<sup>th</sup> March 2017. Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at [http://www.sackville.w-sussex.sch.uk/?page\\_id=26728](http://www.sackville.w-sussex.sch.uk/?page_id=26728). **Peanuts or peanut related products are not allowed to be taken on any school visit.**

If you require further information please contact me using the email address below.

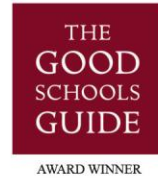
Yours sincerely

Mr D May  
**Teacher of Business Studies**  
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To: Finance office

Name of student ..... Form .....

I give permission for my child to attend the trip to Drusillas Zoo on Monday 20<sup>th</sup> March 2017.

I have forwarded £24 to Sackville School via the online payment system/I enclose a cheque for £24 made payable to Sackville School (please delete as appropriate).

We will use the emergency contact details we have on our database for your child for this trip. If however, the contact details will be different for the duration of this trip, please fill in the details below.

Emergency contact telephone number .....

Emergency contact name (please print) .....

Parent/Carer (please sign) .....

Parent/Carer (please print) .....

Date .....

