



Headteacher: **Mr J Grant**
Sackville School, Lewes Road, East Grinstead,
West Sussex RH19 3TY
Tel: 01342 410140 Fax: 01342 315544
Email: secretary@sackville.w-sussex.sch.uk
www.sackville.w-sussex.sch.uk



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Dear Parent/Carer,

As the end of the academic year approaches, I would just like to make you aware of pastoral staff changes and key dates for the next academic year. Mr Attrill, who has been in the year team for 6 years, will be leaving teaching to travel the world, and we wish him the best of luck for what will be an exciting year! Mr Heatley will be going to the year 7 team, as there will be fewer students in year 13 and many more in the new year 7. We thank him for the work he has done this year. The format for year 13 tutorial sessions will continue, with a focus on futures (university or employment preparation), so students who had previously been with the two staff mentioned above will be allocated to an existing group.

A/S level results will be released on Thursday 17th August 2017 from 11.00am and sixth form staff will be on hand to assist students with any queries. Ms Bach (UCAS Coordinator), Mr de Souza and ourselves, will be on hand to field any questions from students and parents.

Enrolment for year 13 takes place on Friday 1st September 2017, in the main hall. The timings are based alphabetically as follows:

Surname A-G	10.00am
Surname H-O	10.45am
Surname P-Z	11.30am

Students who are applying for university must come in to school on Tuesday 5th September at 8.25am to begin a two day session preparing their personal statements, attending workshops and listening to guest speakers. This will be invaluable in helping them continue the UCAS (university admission) process. We strongly advise those who have not fully decided whether to apply for a place or not to attend the two days of university application preparation.

If your child is **sure** that they wish to go into employment or training/apprenticeship after year 13, they should email Mrs Rooke, our Futures Leader, for an appointment on the 5th /6th September. Students can e-mail Mrs Rooke for an appointment before the summer term ends, if they wish to do so (erooke@sackvilleschool.org.uk).

Lessons will begin for all year 13 students on Thursday 7th September 2017 and there will be a start of year 13 assembly on Friday 8th September 2017. Following this, students in year 13 are only required to be in assemblies on the first Wednesday of each subsequent half term. The dates are outlined below.

Wednesday 1st November 2017
Wednesday 10th January 2018
Wednesday 21st February 2018
Wednesday 18th April 2018

Apart from their actual tutorial sessions, we feel that asking students to attend assemblies once each half term is not asking too much of them, therefore it is essential that they attend. This is so that they can keep up to date with all key information, particularly relating to job offers, apprenticeships and university.

We would like to take this opportunity to thank you for your support and we hope that your child has a productive yet relaxing summer before starting the next stage in their time with us at Sackville.

Yours sincerely

Mr Dale Whitehead
Head of Sixth Form

Mrs Helen Valentine
Deputy Head of Sixth Form

