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Dear Parent/Carer

Students on Fast Track Spanish Courses

In the coming months, students will be completing their final controlled assessments in Speaking and Writing.

During this period, our focus will also be on the two remaining skills, Listening and Reading. Whilst there is plenty of time for these, students do need to practise these skills outside of school too and have been given guidance as to where they can access such materials. In addition, we would like to ask students to attend some after-school sessions on a Friday to get specific help with these skills. The sessions will be targeted at three groups:

- Those aiming for A* and A in these skills (group 1)
- Those aiming to improve on current grades of C (group 2)
- Those aiming to improve on current grades below C (group 3)

You child is in group 1 / 2 / 3 for Listening and group 1 / 2 / 3 for Reading.

This does mean that students will not need to attend every week, so even those who may have other commitments on a Friday will hopefully be able to make the occasional exception in order to attend these classes. The schedule for your child is set out on the attached sheet.

The lessons will be led by Mr Bolton in room B13 and will last for 45 minutes.

We would be grateful if you would make a note of the dates and ensure that your child attends. May I also ask that your daughter returns the reply slip below to his/her Spanish teacher.

We look forward to helping your child achieve his/her maximum potential.

Yours sincerely

Mr M Bolton

Curriculum Team Leader for Modern Foreign Languages

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To _____ (Spanish teacher)

I confirm that I have received Mr Bolton's letter regarding extra help in Spanish and that my child _____ will attend the identified sessions.

Parent/Carer signature _____



[Type text]

[Type text]

[Type text]

Schedule of lessons	
Date	Group and Skill
Friday 17 th January	Group 3 Listening
Friday 24 th January	Group 2 Listening
Friday 31 st January	Group 1 Listening
Friday 7 th February	Group 3 Reading
Friday 14 th February	Group 2 Reading
Friday 28 th February	Group 1 Reading
Friday 7 th March	Group 3 Listening
Friday 14 th March	Group 2 Listening
Friday 21 st March	Group 1 Listening
Friday 28 th March	Group 3 Reading
Friday 25 th April	Group 2 Reading
Friday 2 nd May	Group 1 Reading