



Headteacher: **Mr J Grant**

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September 2015

Dear Parent/Carer

As a reward for being part of our incredibly successful production of 'Hairspray', we will be running a theatre trip to Brighton to see a production of **Hairspray** on **Tuesday 8<sup>th</sup> December 2015**. The performance at the Theatre Royal, Brighton starts at 7.45pm and finishes at approximately 10pm. Students are to meet at **6pm** outside the school gates and we will be returning at approximately **11pm** when students can be collected from the main entrance.

I strongly recommend that students bring their own food with them as we may not have a chance to stop before the show. They are permitted to bring money with them for programmes and souvenirs; however it is their responsibility and should be no more than £20. Students do not have to wear uniform but should keep in mind that we are going to a theatre and should dress appropriately (eg no grubby trainers).

You are invited to make a voluntary contribution of **£26.00** which will cover the cost of the visit including the ticket, coach travel and other incidental costs. I must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless all parents, who are able, are willing to contribute. Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at [http://www.sackville.w-sussex.sch.uk/?page\\_id=26728](http://www.sackville.w-sussex.sch.uk/?page_id=26728).

Payment should be made online; alternatively a cheque should be forwarded made payable to Sackville School. Full payment must be received by Friday 13<sup>th</sup> November at the latest. Places on the trip are limited and will be allocated on a first come, first served basis. If you are unsure about being able to meet the cost of the trip, please let us know and we can try to find a suitable arrangement.

We will use the emergency contact details we have on our database for your child for this trip. If however, the contact details will be different for the duration of this trip, please fill in the details on the attached slip.

Please sign the attached permission slip to confirm that you have agreed to these arrangements and that travel arrangements from the school pick-up point have been made for the evening.

Yours sincerely

Mrs A Beasley  
**Curriculum Leader of Drama**



To: Mrs A Beasley

I give permission for my child ..... (name of student) of form ..... to attend the drama trip to **Hairspray** on **Tuesday 8<sup>th</sup> December 2015**, meeting outside the school main gates at 6pm and returning at approximately 11pm.

Travel arrangements from the school pick-up point have been made.

I understand that good behaviour will be expected during the trip.

I have paid £26.00 online

I enclose a cheque for £26.00 made payable to Sackville School

Emergency contact telephone number .....

Emergency contact name (please print) .....

Signed.....Parent/Carer