



Headteacher: **Mr J Grant**
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June 2017

Dear Parent/Carer

A level law students are offered the opportunity to attend a Taylor Wessing Insight Day into careers in law. The trip is on **Wednesday 5th July meeting at East Grinstead train station at 7.00am and returning at 5.00pm**. We have 5 spaces which are being offered on a first come, first served basis. In light of recent events we will however monitor the risk associated to the trip and we reserve the right to cancel if necessary for the student's safety.

The students are expected to dress smartly and I recommend that students bring either a drink or a snack for the journey or money to purchase one. Students will be required to travel to and leave London as a single group for safety reasons.

You are invited to make a voluntary contribution of £25.00 which will cover the cost of the visit including transport and other incidental costs. I must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless all parents, who are able, are willing to contribute. Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at http://www.sackville.w-sussex.sch.uk/?page_id=26728. **Peanuts or peanut related products are not allowed to be taken on any school visit.**

Payment can be made via the online payment system. Alternatively cheques should be made payable to Sackville School and full payment must be received by **16th June 2017**. Please complete the reply slip below if you would like your child to attend this trip.

Yours sincerely

Mrs J Fleming
Curriculum Leader of Business, Law & Economics

To: Mrs Fleming

Name of student _____ Form _____

I give permission for my child to attend Taylor Wessing Insight Day on the Wednesday 5th July returning to East Grinstead train station at approximately 5.00pm.

I have forwarded £25 to Sackville School via the online payment system/I enclose a cheque made payable to Sackville School for £25.00 (please delete as appropriate).

We will use the emergency contact details we have on our database for your child for this trip. If however, the contact details will be different for the duration of this trip, please fill in the details below.

Emergency contact telephone number _____

Emergency contact name (please print) _____

Parent/Carer (please sign) _____

Parent/Carer (please print) _____

Date _____

