



Headteacher: **Mr J Grant**
Sackville School, Lewes Road, East Grinstead,
West Sussex RH19 3TY
Tel: 01342 410140 Fax: 01342 315544
Email: secretary@sackville.w-sussex.sch.uk
www.sackville.w-sussex.sch.uk



April 2016

Dear Parent/Carer

Year 9 Field Trip to London on Tuesday 14th June 2016

On Tuesday 14th June we are planning a field trip to London in order to enrich the curriculum and for the students to participate in fieldwork which is an important part of their GCSE course. London provides an excellent case study for many elements of the course and provides a more stimulating environment for fieldwork than East Grinstead. It is hoped that all year 9 geographers will take up this opportunity; however any students not attending this trip will cover the fieldwork element of the course more locally and will be provided with the necessary support.

The locations for study will be the Olympic Park at Stratford, Canary Wharf and Custom House (London City airport).

Travel will take place on the Docklands Light Railway while in London and we will journey to and from London by coach.

The coach will leave Sackville School at 8.00am on Tuesday 14th June and we aim to return by 5.00pm. Please contact me if travel to and from school will be difficult at these times.

Students should bring a packed lunch and plenty to drink as there will be limited opportunity to buy refreshments while we are in London. Students should wear comfortable shoes for walking around the city and do not need to wear school uniform. Please ensure students have sun cream and a waterproof jacket to cover all eventualities with the weather!

You are invited to make a voluntary contribution of £24.00 which will cover the cost of the visit including transport and other incidental costs. I must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless all parents, who are able, are willing to contribute. Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at http://www.sackville.w-sussex.sch.uk/?page_id=26728.

Payment may be made via the online payment system. Alternatively a cheque made payable to Sackville School may be sent in.

Please complete the attached reply slip and return with payment by Friday 13th May 2016.

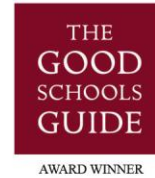
Yours sincerely

Mr N Robinson
Curriculum Leader of Geography





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To: finance office

Year 9 Field Trip to London on Tuesday 14th June 2016

Name of student Form

I give permission for my child to attend the field trip to London on Tuesday 14th June 2016.

I have forwarded £24.00 to Sackville School via the online payment system/I enclose a cheque, made payable to Sackville School for £24.00 (please delete as appropriate).

We will use the emergency contact details we have on our database for your child for this trip. If however, the contact details will be different for the duration of this trip, please fill in the details below.

Emergency contact telephone number

Emergency contact name (please print)

Signed Parent/Carer Date

