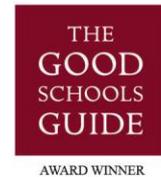




Headteacher: **Mr J Grant**
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June 2017

Dear Parent/Carer

Paris Trip Meeting on Wednesday 7th June at 5.00pm

Firstly can I remind you about the meeting this Wednesday in the main hall. Thank you to those who have replied to confirm attendance. It is essential that the student and a parent/carers attend.

Passport

If your child is travelling on their own passport, can you bring it to the meeting for us to keep in the school safe prior to the trip.

EHIC

It is essential that your child has an in date EHIC card. Can this also be handed in at the meeting.

Itinerary

The itinerary will be confirmed at the meeting on 7th June. We are now scheduled to depart from school around **8.30am** on 1st July and return to school around **8.00pm** on Wednesday 5th July.

Staff and students

There are 78 students and 8 members of staff going on the trip.

Mr Green* – MFL teacher and trip leader
Mrs Stromfield* – leader of year 8 and science teacher
Miss Vance* – history teacher
Mr Kevin Treen* – senior teacher and year 8 form tutor
Mrs Rawsthorne – year 8 form tutor and teacher of science
Mr Attrill – teacher of geography
Mrs Knock* – year team assistant to year 7
Mrs Rooke* – futures leader

(* holders of up to date First Aid certificates)

What to take

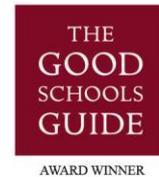
School uniform is not required. Students should take suitable clothing for a city break in summer, a waterproof jacket, suitable footwear for wet weather and walking in central Paris, suitable nightwear, a towel, soap and a wash bag. Sun cream and a refillable water bottle will be needed for hot weather.

Students will only be allowed 2 luggage items. One is to be stored in the hold while travelling and a small 'hand luggage' bag to take onto the coach. Luggage stored in the hold cannot be accessed until we arrive at the campus in Paris. Valuable items such as mobile phones may be brought, but remain the responsibility of the child. Lost items are unlikely to be covered by insurance.





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Emergency contact numbers

Mr Keeble at school: 01342 410410
Mr Keeble out of hours: 07801 480762
School mobile abroad: 07801 480764

Staff personal mobiles abroad:

Mr Green 07986 108161
Mrs Stromfield 07990 535759

Eating arrangements

If you have not informed me already, please pass to me in writing any special dietary requirements that your child may have. Please note that we cannot ensure that preferences are met. Students with any dietary allergies should consult a member of staff before consuming any items about which they are unsure. At the campus, it is expected that all students attend breakfast and dinner at the time specified and behave in a manner appropriate to that situation. It is a self-service canteen facility with a choice of food. The highest standards of behaviour are expected at meal times at the campus - all the more so as we may be sharing with other schools, French, English or other nationalities. The first meal provided is dinner on the Saturday evening so students should bring a packed lunch for the journey. Breakfast is at the campus each morning. Lunch money is provided at Parc Astérix and restaurant lunches have been booked for the 2 days sightseeing in Paris. A packed lunch is provided for the return journey.

Safety

Travel - we will be travelling by coach and shuttle. Seat belts **MUST** be worn at all times on the coach.

Campus - students must remain in their rooms once told to do so at night. Behaviour around the campus must be of the highest standard in particular no running or loud behaviour inside the buildings.

Staff supervision - the visits will be carried out in supervised groups. However, students will be given periods of free time to explore e.g. around Montmartre and to go around Parc Astérix. During such times, the whereabouts of a member of staff will always be known to students and they will have contact numbers with them at all times. Students will be required to be in groups of a minimum of three at all times.

Visits - the Sacré Coeur in Montmartre and Notre Dame are religious buildings and silence will be required when visiting. Equally we will be expected to be extremely quiet and respectful when visiting museums such as the Louvre.

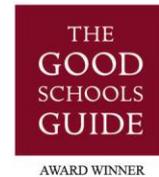
Inappropriate purchases - the following items are either illegal or represent a risk to students. They are not to be bought on the trip or purchased at any point: knives, flick-knives, flick-combs, guns (replica or real), bangers, fireworks, matches, lighters, tobacco, alcohol and laser pens. Any such items discovered by teachers will be confiscated and not returned. Students may not buy any of these items as presents for adults either. This list is not exhaustive so if students are in any doubt about the appropriateness of any purchase, they should consult with a teacher first.

Behaviour - we want enjoyment to be a focus of this trip, but it is good fun in the right way. Students are required to interact politely with all other students, staff and members of the public. They must follow staff's instructions without question, conform to the standards of behaviour set in school and follow all rules set out for the trip. Failure to do so may result in loss of any privileges on the trip and exclusion from further school trips.





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Money - all currency for use in France must be changed into Euros before the trip, as access to facilities will be limited. Students may wish to buy souvenirs, presents, a drink etc. The amount is at parents' discretion. Please note that the excess on our insurance policy means that any money lost by students will not be recoverable.

Learning

This is an educational visit and will require that students complete a study booklet. A small number of students may not be continuing with French to GCSE but will still be expected to complete work set and this will enhance their experience. The trip has a full itinerary comprising many of the main tourist sites in Paris and so classroom time will be limited. It is expected that after dinner each evening some time will be allocated to explanation and completion of the tasks in the study booklet. Free time will be dependent upon this being done properly.

Accommodation

Campus Sainte-Thérèse
Avenue Erasme
Rond point de l'Europe
77330 Ozoir La Ferrière

Rooms

All rooms are en suite and most are for 4 people but some may be for 2 or 3. We will allocate rooms shortly before going once we know what rooms are available.

Thank you for reading this important information in advance of Wednesday's meeting and we look forward to seeing you there.

Yours sincerely

Mr I Green
Paris Trip Leader/Teacher of MFL

