



Headteacher: **Mr J Grant**  
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November 2014



Dear Parent/Carer

On Thursday 18<sup>th</sup> December at 6.30pm, in St Swithun’s Church East Grinstead, Sackville School will be holding our annual Christmas Carol Service. We are delighted to be able to offer this in the evening so that parents are able to attend.

Sackville School is a significant community within East Grinstead and year 7 are an important community within it so we are very pleased to be able to hold our service in the town church. Being at the end of your child’s first term here, we would like to invite you to join year 7 in celebrating the start of the Christmas period in this special way.

All year 7 students will be involved in the singing of carols and some will deliver the readings and be part of the school choirs. Although other year groups will be involved, the service is predominantly for year 7 students and their parents.

We hope that you and your child will be able to attend the service and to join us afterwards for mince pies and a drink in the church hall, provided by our Governors.

This letter is being sent as a hard copy via your child and as an electronic copy via school comms. We would be grateful for the slip below to be returned to your child’s tutor by **Friday 5<sup>th</sup> December**.

We look forward to seeing you on the evening.

Yours sincerely

Mr Julian Grant  
**Headteacher**

Child’s Name .....

Tutor Group .....

\*My child will be attending the carol service.

\*Unfortunately my child is unable to attend the carol service.

\*We would like to attend the carol service and would like ..... tickets.

\*We are unable to attend the carol service but will collect our child at about 8.00pm.  
 (\* Please delete as appropriate)

Signed ..... Parent/Carer

