



Headteacher: **Mr J Grant**  
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June 2015

Dear Parent/Carer

The History department has arranged a visit to Newhaven Fort for year 10 students to supplement their study of GCSE history and to assist them in preparing for their controlled assessment.

The date of the visit is **Tuesday 7<sup>th</sup> July 2015**.

Students will need to bring a packed lunch and writing equipment. The coaches will leave Sackville School at 9.00am and return by 3.00pm.

You are invited to make a voluntary contribution of £14.50 which will cover the cost of the visit including transport, admission, worksheets and other incidental costs. I must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless all parents, who are able, are willing to contribute.

Please complete the permission slip below and the attached parental consent form. Payment can be made via the online payment system. Alternatively a cheque, made payable to Sackville School, may be handed into the finance office. Payment should be made by **Friday 19<sup>th</sup> June 2015** at the latest. Places on the coach are limited and will be allocated on a first come, first served basis. We reserve the right to withdraw the place of any student if their behaviour gives cause for concern.

If you have any queries, please do not hesitate to contact me.

Yours sincerely

Miss A Vance  
**Teacher of History**

To: Mrs Baldwin in the finance office

Name of student ..... Form .....

I give permission for my child to attend the trip to Newhaven Fort on Tuesday 7<sup>th</sup> July 2015.

I have forwarded £14.50 to Sackville School via the online payment system/I have paid by cheque (please delete as appropriate).

Signed ..... Parent/Carer Date.....

