



Headteacher: **Mr J Grant**  
Sackville School, Lewes Road, East Grinstead,  
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March 2017

Dear Parent/Carer

### **Vocational Visit to Hamburg and Berlin, Germany: 13<sup>th</sup> – 17<sup>th</sup> January 2018**

Many year 11 students are already aware of the successful and dynamic 5 day intensive study visit we run annually to our partner higher education college in Hamburg, Germany for students of vocational subjects and languages. This includes business studies, economics, health and social care or German students in year 12. The itinerary involves visits and activities relevant to the specific AS courses and is constructed around the study needs of students. The students will all travel and stay together and be joined by a small number of year 13 students who are completing vocational work experience abroad.

Students will spend time looking at Hamburg's industry and will have a detailed visit to Hamburg's 'Airbus' plant and Holsten brewery. Students will be expected to observe and find out about work practices. Time will also be spent in the college. We have a long established partnership with the Hamburg Business College and very strong vocational links. The college has been rebuilt in the past year and now has stunning new buildings and facilities, with a large nursery unit on site. Students will visit and have the use of these upgraded facilities and classrooms to do follow up work and work related to our AS/BTEC syllabuses, as well as opportunities to socialise and meet with German business studies students. We will also arrange a structured sightseeing tour of Hamburg.

We have a long and full day trip to Berlin planned with transport via Inter City train. We visit the main historical sites such as the holocaust memorial site and the Brandenburg Gate, and have a guided visit around the DDR Museum, as well as a tour of the new Reichstag building which offers stunning panoramic views of Berlin from the famous dome at the top of the building. Tasks will be given to students that are specifically related to the AS specification. All activities on this visit are aimed at broadening horizons, enhancing UCAS applications and offering future work experience opportunities abroad in year 13 if desired.

#### **Accommodation**

We have booked a hotel in the regenerated harbour area of the city. This is a change from our usual hotel as it offers a higher standard of security and a better quality of accommodation. The hotel is part of a chain and can be viewed online at this address: <https://www.meininger-hotels.com/de/hotels/hamburg/> **MEININGER Hotel Hamburg City Centre**, Goetheallee 11, 22765 Hamburg Tel: +49 (0) 40 2846 4388

#### **Travel and payment details**

Transport is by air. A summary of details is attached along with the eligibility for participation. All students will require a valid passport and an EHIC card.

The full voluntary contribution for this trip will not exceed £515, which can be paid in instalments. This will include transport, bed and breakfast, some meals and some other incidental costs. I must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless all parents, who are able, are willing to





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contribute. Please note, we have been able to upgrade our hotel from the hotel last year and include all the same activities with only a very minimal price increase.

We appreciate your child is still in year 11 and has to sit GCSEs. Places are limited to 12 on this trip. If it is oversubscribed, preference is given to those studying an AS or BTEC in business studies, economics, law, history, politics, ICT or Health and Social Care.

At this stage you are invited to make a voluntary non-refundable deposit of £140 to secure our flights at the lowest possible price and qualify for early booking discounts.

If you would like your child to participate, please return the reply slip to Mr Whitehead or Mrs Valentine as soon as possible. Please forward a **deposit of £140** by making an online payment, or by sending in a cheque made payable to Sackville School. **We request you send in a deposit NO LATER THAN MONDAY 3<sup>RD</sup> APRIL.**

Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at [http://www.sackville.w-sussex.sch.uk/?page\\_id=26728](http://www.sackville.w-sussex.sch.uk/?page_id=26728).

Should you require further information, please do not hesitate to contact Mr Whitehead or Mrs Valentine.

Yours sincerely

Mr D Whitehead  
**Head of Sixth Form**

Mrs H Valentine  
**Deputy Head of Sixth Form**





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**Dates: Saturday 13<sup>th</sup> – Wednesday 17<sup>th</sup> January 2018**

**Criteria for participation:**

To participate on this trip, students should fulfil ONE or more of these entrance requirements:

- you are enrolled on an AS or Btec level 3 programme at Sackville
- you have a valid passport – any visa requirements for non EE citizens are the responsibility of the individual student
- you have a valid EHIC (health insurance card) – this can be applied for free of charge online at

[www.dh.gov.uk/PolicyandGuidance/HealthAdviceforTravellers/fs/en](http://www.dh.gov.uk/PolicyandGuidance/HealthAdviceforTravellers/fs/en)

**Transport:** return flights to Hamburg

All transport on Hamburg underground, buses, coach and boats included, plus cost of coach hire. Inter City train fare to Berlin is also included.

**Visits:** all costs of visits and workshops to companies included in price. This includes museum and parliament tours and guides and guided tour of Airbus and Holsten.

**Accommodation:** bed and breakfast in hotel in central Hamburg. All rooms have en-suite facilities. We have provisionally booked Meininger Hotel, Hamburg  
<https://www.meininger-hotels.com/de/hotels/hamburg/>

**Food:** all breakfasts included and at least two lunches and 2 out of 4 evening meals included

Additional evening meals to be taken in restaurants, at a cost of approximately 10 Euros per student.

**Provisional itinerary:**

**The itinerary will include the following:**

Day visit to Berlin – Inter City train fare included

2 visits to German companies, with tours and workshops (Airbus and Holsten)

Afternoon visit to medieval, historic town of Lüneburg, near Hamburg

Visit to German Business College with rooms available for studying

Official sightseeing tour of Hamburg, with supervised time spent in city centre

Social events in Hamburg such as bowling and swimming





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**REPLY SLIP**

To: Mr Whitehead or Mrs Valentine

PLEASE RETURN NO LATER THAN MONDAY 3<sup>rd</sup> APRIL 2017

Name of student ..... Form .....

I give permission for my child to go on the educational study visit to Hamburg on 13th – 17th January 2018.

I have paid a deposit of £140 online/I enclose a cheque for £140 (*cheques made payable to Sackville School*).

I enclose a copy of my child’s EHIC card and a copy of the back page of their passport. (This can alternatively be scanned and sent via email to [dwhitehead@sackvilleschool.org.uk](mailto:dwhitehead@sackvilleschool.org.uk))

Parent/Carer (please sign) .....

Parent/Carer (please print) .....

Date .....

