



Headteacher: **Mr J Grant**

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January 2016

Dear Parent/Carer

Hamburg 16th–20th January 2016: Year 12
Hamburg 16th–22nd January 2016: Year 13

We are now looking forward to our forthcoming visit. There are just a few vital, final points I would like to make before our departure, so I would be grateful if you could take the time to read this letter carefully.

Final meeting for students

Please could all year 12 and year 13 students going on the visit attend a short meeting as follows:

Friday 8th January 2016 @ 1.20pm in L03

Rooming arrangements will be given at this meeting as well as other final details.

Meeting at Gatwick airport- South Terminal

Please ensure you meet at the EasyJet desk at Gatwick airport, South Terminal, no later than 5.45am. Mr Whitehead and I will be there by 5.45am. Please note, you cannot travel without your passport.

EHIC

Please ensure you have handed in your child's EHIC to Mr Whitehead or Mrs Valentine in advance of the visit.

Money

I talked at length at the meeting for parents about the importance of looking after possessions and money. Should your child wish their personal money to be locked in the hotel safe, please could they hand it to Mr Whitehead or Mrs Valentine on arrival at the airport in a clearly marked and sealed envelope.

Clothing and toiletries

The hotel has informed us they do NOT provide towels. Please ensure your child packs at least one towel.

Medication

Please could you inform Mrs Valentine or Mr Whitehead of any medication your child will be carrying.

Weather

Please check the BBC five day weather forecast for Hamburg in advance of packing for the visit. At present, cold, dry weather is predicted (temperatures ranging from -2 degrees to 4 degrees). Jumpers and rubber soled footwear is advisable, plus gloves and hat.

Should you have any queries, please do not hesitate to let me know. Thank you for your help and cooperation.

Yours sincerely

Mrs H Valentine
Trip organiser





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