



Headteacher: **Mr J Grant**  
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September 2015

Dear Parent /Carer

**French Educational Visit to Paris**

**Pre-trip Meeting – Monday 14<sup>th</sup> September 2015 6.30pm-7pm**

Following the message that went out on schoolcomms in July, I am writing to confirm that there will be a pre-trip meeting on Monday 14<sup>th</sup> September in the main hall. This will follow immediately on from the Introduction to KS4 presentation which begins at 5.30pm.

It is essential that all those going on the trip and at least one parent attend this to receive important information. Please complete and return the reply slip below.

**Passports**

We would ask that student passports are brought along to be handed in to me. These will then be stored in the school safe.

**EHIC**

All students are required to have a valid EHIC (European Health Insurance Card). If they already have one can they bring it to hand in. If not, they need to apply for one as soon as possible to hand in when available (online via: [www.nhs.uk/NHSEngland/Healthcareabroad](http://www.nhs.uk/NHSEngland/Healthcareabroad))

Yours sincerely

Mr Ian Green  
**Paris Study Trip Leader**

To: Mr Ian Green

**Reply Slip – Paris Meeting 2015**

Name of child .....

Please tick the appropriate box  
 We can attend the meeting on 14<sup>th</sup> September

We are unable to attend the meeting on 14<sup>th</sup> September

Name of parent/carer .....

Signature .....

Date .....

