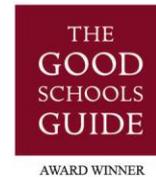




Headteacher: **Mr J Grant**  
Sackville School, Lewes Road, East Grinstead,  
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June 2017

Dear Parent/Carer

### **Current Year 9 History Educational Visit to Berlin 1<sup>st</sup> – 4<sup>th</sup> March 2018**

In line with our GCSE history studies we are planning a residential visit to Berlin, Germany. Students will visit various places of interest and historical importance. The visit aims to enhance the students' understanding of Weimar and Nazi Germany, as well as the impact of the Cold War on Berlin. Both of these elements are key topics in the GCSE history examinations.

The provisional itinerary is:

Day 1 – Meet students at Gatwick for morning flight to Berlin and visit the Story of Berlin Museum

Day 2 - Visit Olympic Stadium. Visit the Bundestag Dome and then the Holocaust Memorial. Visit Babelplatz (Burning of the Books)

Day 3 - Visit to the Sachsenhausen concentration camp and the Reichstag Parliament Building

Day 4 - Visit Checkpoint Charlie Museum, walk along a remaining section of the Berlin Wall to the Topography of Terror (former headquarters of the SS and the Gestapo). Afternoon flight from Berlin to Gatwick

We will be staying at **A&O Hostel Berlin Hauptbahnhof**. The students will be staying in single sex shared rooms. Breakfast and evening meals will be provided at the accommodation. All students will need their own passport which has at least six months validity from the date of travel and a valid EHIC card which may be applied for online at [www.ehic.org.uk](http://www.ehic.org.uk) if they do not already have one. There is no charge for this card. Additional spending money will be required to buy lunch on each day and this will need to be in Euros.

You are invited to make a voluntary contribution of **£415** which will cover travel, half board accommodation, insurance, and all entrance fees and excursions. We must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless all parents, who can, pay the full contribution. Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at [http://www.sackville.w-sussex.sch.uk/?page\\_id=26728](http://www.sackville.w-sussex.sch.uk/?page_id=26728).

In order to guarantee a place on the trip we need to receive **a non-refundable initial deposit of £200** by **Wednesday 21<sup>st</sup> June 2017** together with the reply slip. Please return this to the **finance office** in an envelope indicating it is for the **Year 10 (present year 9) Berlin trip in March 2018** and marked for **Mrs Baldwin's attention**.

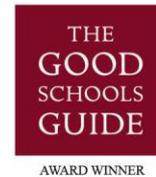
We would then ask for regular payments at the beginning of each calendar month beginning in September 2017 and ending in December 2017 (see payment schedule and details below).

Payments can be made online or by cheque made payable to Sackville School.





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It is very helpful if the following payment schedule is adhered to as we need to make regular payments to the tour company well in advance of departure.

Can we ask that you contact Mrs Baldwin directly in the finance office on [rbaldwin@sackvilleschool.org.uk](mailto:rbaldwin@sackvilleschool.org.uk) if you have queries regarding payments online, payments by cheque or in the event of missed payments. We can of course be flexible when necessary.

DEPOSIT	£200	Wednesday 21 <sup>st</sup> June 2017
1	£ 65	Tuesday 5 <sup>th</sup> September 2017
2	£ 50	Monday 2 <sup>nd</sup> October 2017
3	£ 50	Monday 6 <sup>th</sup> November 2017
4	£ 50	Monday 4 <sup>th</sup> December 2017
Total	£415	

These payments can be made earlier or as one payment if you so wish.

**NB** Payments for the trip are to be handed in to the finance office in an envelope marked 'FAO Mrs Baldwin' and with your child's name and form, and indicated clearly **Berlin 2018**.

Please do not hesitate to contact me at the school if you have any further queries about the trip.

We reserve the right to withdraw the place if the behaviour of any student gives cause for concern.

Yours sincerely

Ms A Vance  
**History Teacher**

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 To: Mrs Baldwin, finance office

**History Educational Visit to Berlin 1<sup>st</sup> – 4<sup>th</sup> March 2018**

Please print in block capitals

Name of student ..... Form ..... DOB.....

I give permission for my child to participate in the history educational visit to Berlin in March 2018.

I have forwarded £200.00 via the online payment system/I enclose a cheque for £200.00 made payable to Sackville School for the initial deposit (please delete as appropriate).

Parent/Carer (please sign) .....

Parent/Carer (please print) .....

Date .....

