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September 2018

Dear Parent/Carer

### Design & Technology – KS3 (Year 7 to Year 8)

For many years, parents have contributed towards the cost of practical work in Design & Technology, either by providing materials themselves or by purchasing those provided by the school. This has enabled us to maintain a wide variety of work and allowed students to produce individual designs. It also serves to encourage students to take more care with their work and not waste materials. Therefore, they design and make products of good quality, using the best possible materials. We believe this helps our students to value their work and in our experience, almost without exception, parents wish to retain the products that their child has made.

Your child has now started their KS3 Design & Technology course. This course will involve considerable use of consumable materials and components in four specialist areas: Resistant Materials, Graphic Products, System & Control and Textiles. Rather than charge per item, per year, we prefer to ask parents for a voluntary contribution of £20 to cover all 2 years at Key Stage 3. This works out to £2.50 per project and as you will see, over the two years your child will produce good quality projects. This price only covers the standard design of the product; there may be times when your child may choose to extend their design and include further components. If this is the case, then we will notify you of the cost in advance.

A reminder at this stage that, if parents are unable to make such a provision, materials will be provided by the faculty although, of course, in these circumstances, your child would be unable to bring the finished item home. If there are any difficulties related to meeting the costs described above, please do not hesitate to contact me in confidence. My email is ktreen@sackvilleschool.org.uk

Yours sincerely

Mr K Treen  
**Curriculum Leader for Design & Technology**  
ktreen@sackvilleschool.org.uk

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Please return to the **finance office**

### KS3 Design & Technology

Name of student \_\_\_\_\_ Form \_\_\_\_\_

I have forwarded £20 to Sackville School via the online system.

I am unable to make a contribution towards my child's Design & Technology materials.   
(please tick as appropriate)

Parent/Carer (please sign) \_\_\_\_\_

Parent/Carer (please print) \_\_\_\_\_

