



Headteacher: Mr J Grant
Sackville School, Lewes Road, East Grinstead,
West Sussex RH19 3TY
Tel: 01342 410140 Fax: 01342 315544
Email: secretary@sackville.w-sussex.sch.uk
www.sackville.w-sussex.sch.uk



October 2018

Dear Parent/Carer

Year 12 History Visit to the HMS Victory, Portsmouth Wednesday 3rd April 2019

The history department has arranged a visit to the HMS Victory for year 12 students to supplement their study of A level history and to assist them in preparing for Paper 3, *The British Experience of Warfare 1790-1918*. The HMS Victory will provide an insight into conditions on board ships-of-the-line in the Napoleonic Wars and also the weapons and tactics used in battle.

You are invited to make a voluntary contribution of £17 which will cover the cost of the visit including entry into the HMS Victory, transport and other incidental costs. I must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless parents, who are able to, are willing to contribute. In the unlikely event that a student has to be removed from the visit due to poor behaviour, we reserve the right not to refund the voluntary contribution associated with this visit. Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at <https://sackville.w-sussex.sch.uk/parents/school-trip-insurance/>.

We will leave school at 8.30am to allow sufficient time to travel to Portsmouth and will return to school by 3pm.

Students will need to bring writing equipment. They can bring a packed lunch, although there are places to buy lunch in Portsmouth Historic Dockyard. **Peanuts or peanut related products are not allowed to be taken on any school visit.**

We will use the emergency contact details we have on our database for your child for this trip. If however, the contact details will be different for the duration of this trip, please fill in the details below.

Signed permissions slips should be handed in to the finance office by **Friday 14th December** at the latest. The payment of £17 should be made online.

If you have any queries, please do not hesitate to contact me.

Yours sincerely

Miss H Garrison
Teacher of History
hgarrison@sackvilleschool.org.uk



To: Finance Office

**Year 12 History Visit to the HMS Victory, Portsmouth
Wednesday 3rd April 2019**

Name of student _____

I would like my child to take part in the visit to the HMS Victory on Wednesday 3rd April 2019 and have paid £17 online.

Emergency contact telephone number _____

Emergency contact name (please print) _____

Parent/Carer name (please sign) _____

Parent/Carer name (please print) _____

Date _____