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Dear Parent/Carer

German Christmas Market/Educational Visit to Aachen & Cologne

I would like to invite you to an information evening to find out the finer details of the trip which will also give you an opportunity to ask any questions that you may have.

This will take place on Monday 19th November 6pm-7pm in the main hall. Please may I ask that all students attend and that one parent accompanies them as there are some very important details to hand out. May I also ask that you arrive on time to ensure a prompt start (and finish!).

Please bring to the meeting your child's passport and EHIC. These items are required for travel and will be stored in the school safe until departure. Please contact me immediately if there is an issue with this.

Thank you in advance for your attendance and thanks also for making payments on time and returning forms promptly; this makes organising the trip so much easier.

Please do not hesitate to contact me should you have any questions. I look forward to seeing you at the meeting.

Yours sincerely

Mr Tim Leahy
Trip Leader

