



Headteacher: Mr J Grant
Sackville School, Lewes Road, East Grinstead,
West Sussex RH19 3TY
Tel: 01342 410140 Fax: 01342 315544
Email: secretary@sackvilleschool.org.uk
www.sackville.w-sussex.sch.uk



February 2019

Dear Parent/Carer

A Level Geography Student Revision Day on Wednesday 20th March 2019

As part of the A level geography course students have an opportunity to attend a very popular conference in London. The revision day will cover various topics which form part of the geography course.

The revision day is scheduled for Wednesday 20th March 2019. Students will need to travel by train to the London venue, and then back to East Grinstead unaccompanied; however this is based on the current security situation. These details are subject to change should the UK security level change. Students should buy their train ticket before 14th March to avoid queues on the day. The day lasts from 10.30am-4.00pm with a break for lunch. Students should bring a packed lunch.

You are invited to make a voluntary contribution of £24.00 which will cover the cost of entry into the venue and other incidental costs. This does **not** include the cost of the train ticket. Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at <https://sackville.w-sussex.sch.uk/parents/school-trip-insurance/>. **Peanuts or peanut related products are not allowed to be taken on any school visit.**

We will use the emergency contact details we have on our database for your child for this trip. If, however, the contact details will be different for the duration of this trip, please fill in the details on the attached slip.

Please indicate on the reply slip attached if your child wishes to take part in the visit by returning the attached slip. Payment should be made via the online payment system by Friday 1st March 2019.

Yours sincerely

Mr D Gerretsen
Teacher of Geography





Headteacher: **Mr J Grant**
Sackville School, Lewes Road, East Grinstead,
West Sussex RH19 3TY
Tel: 01342 410140 Fax: 01342 315544
Email: secretary@sackville.w-sussex.sch.uk
www.sackville.w-sussex.sch.uk



To: finance office

A Level Geography Student Revision Day on Wednesday 20th March 2019

Name of student _____ Form _____

I give permission for my child to attend the geography student revision day on Wednesday 20th March 2019. I understand that my child will travel to and from London unaccompanied.

I have forwarded £24.00 to Sackville School via the online payment system.

We will use the emergency contact details we have on our database for your child for this trip. If however, the contact details will be different for the duration of this trip, please fill in the details below.

Emergency contact telephone number

Emergency contact name (please print)

Parent/Carer name (please sign) _____

Parent/Carer name (please print) _____

