



Headteacher: **Mr J Grant**
Sackville School, Lewes Road,
East Grinstead, West Sussex RH19 3TY
Tel: 01342 410140
Fax: 01342 315544
Email: secretary@sackville.w-sussex.sch.uk
www.sackville.w-sussex.sch.uk

October 2013

Dear Parent/Carer

**NVQ French and Spanish Assessment Visit to Ashdown Park Hotel, East Grinstead:
Tuesday 5th November 2013**

The Human Resources Manager of The Ashdown Park Hotel has invited the NVQ French and Spanish groups to visit the hotel to carry out a vocational French or Spanish speaking assessment. This visit is particularly special as the hotel has given us permission to make a video of our students in the restaurant setting a table and taking orders in French and Spanish. The hotel is providing us with some of their French or Spanish speaking staff to act as guests in the restaurant. This video and conversation will be used as the first assessment for the NVQ level 2 speaking portfolio. The aim of the visit is to learn about opportunities for careers within the hospitality industry and to see how a hotel is run. The students will also be given a guided tour of the hotel and there will be a structured question and answer session run by the students. This is clearly an exciting and motivating opportunity for the students to realise that languages are useful in the hospitality industry.

This visit is directly related to the NVQ and offers business and vocational opportunities. Preparation and follow up work for the visit will be done in lesson time, both by the French and Spanish departments. The details of the visit are outlined below:

Date: Tuesday 5th November 2013

Time: Meet at the pupil entrance of Sackville School at 8.45am - Return to school by 12.30pm

Transport: Minibus

Accompanying staff: Mrs H Valentine, Mr T Leahy, Mr C Thompson

Dress code: Smart school uniform

There is no charge for this visit as it forms an official part of the NVQ course. Attendance and participation is obligatory.

We would be grateful if you could return the permission slip as soon as possible to Mr Thompson, Mr Leahy or Mrs Valentine. We cannot take your child without your consent.

Thank you for your support and we hope your child enjoys the visit.

Yours sincerely

Mrs H Valentine
Teacher of MFL





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To: Mr C Thompson/Mr T Leahy/Mrs H Valentine

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5th November 2013**

I give permission for (Name) (Form) to participate in the above visit.

Signed: Parent/CarerDate

